

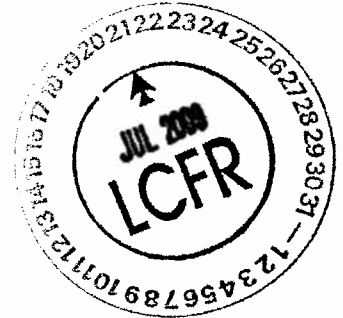


## Loudoun County, Virginia

Attachment #3

Fire and Rescue Commission  
803 Sycolin Road, Suite 104 Leesburg, Virginia 20175  
703/777-0333 • 703/771-5396 • 703/737-8371

8 July 2009



Mr. James Dumbrell, President  
Neersville Volunteer Fire Company  
11762 Harpers Ferry Road  
Purcellville, Virginia 20132

Dear Mr. Dumbrell:

I received your correspondence of 9 June 2009 indicating the desire of the Neersville Volunteer Fire Company to rejoin Loudoun County's fire and rescue system.

I addressed your request with the Fire and Rescue Commission at our regularly scheduled meeting of 30 June 2009. No representative from the Neersville Fire Company was present at the Commission's meeting. We addressed your request and agreed unanimously that prior to further consideration, the following additional information is required:

- A notarized certification by the Secretary of the Neersville Volunteer Fire Company that the following motions were adopted by a majority of the members of the company at a regularly scheduled meeting where a quorum was present:
  - A motion requesting that the Loudoun County Fire and Rescue Commission consider the company's return to membership in the fire and rescue system. The motion must also include a statement indicating that the membership has agreed to comply with all Commission guidelines, policies, and general orders;
  - A motion requesting membership in the Loudoun County Emergency Medical Services Advisory Council, Incorporated and the Loudoun County Fire Council. A copy of Neersville's letters requesting membership in each Council shall be provided;
  - A motion appointing Dr. John Morgan as the Operational Medical Director for the Neersville Volunteer Fire Company.
- A copy of the Bylaws of the Neersville Volunteer Fire Company.
- Certification from the Virginia State Corporation Commission that the Neersville Volunteer Fire Company is a registered non-stock corporation in the Commonwealth in the current calendar year.

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- A copy of the Internal Revenue Service determination letter designating the Neersville Volunteer Fire Company as a 501(c)3 organization.
- A signed certification of instrumentality for use of equipment and apparatus purchased through tax-exempt debt.
- Your proposed FY10 budget.
- A listing of all members of the Neersville Volunteer Fire Company, including any relevant fire and rescue certifications. We are particularly interested in any Firefighter I/II, EMT-B, and other certifications meeting the requirements of FRG Operations 7.1.1, Minimum Qualifications for Firefighter I and Emergency Medical Technician – Basic.
- A listing of all corporate and operational officers of the Neersville Volunteer Fire Company along with their addresses and other contact information.

Once these items are received, the Commission will appoint a review committee to audit Neersville's administrative and operational records under Fire and Rescue Guideline Administration 1.3, Administrative Records and Audits. As you will recall, the Commission requested access to the records in 2007, but you refused to grant access to us in electronic mail correspondence to Supervisor James Clem.

At the conclusion of this process, your request will be placed on a Fire and Rescue Commission agenda for discussion. Since the Commission decided not to meet in July due to the summer holidays, I will tentatively schedule our initial discussion of your request for our 25 August 2009 meeting, presuming that all of the requested information has been provided and that the audit described above was completed. If the information requested is not received by 31 July 2009, we will reschedule discussion of your request for our September meeting.

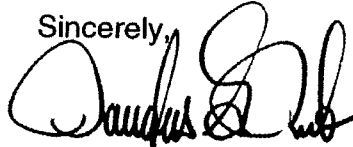
In 2007, the Commission provided the Department of Fire, Rescue, and Emergency Services access to Neersville's County contributions in order to offset the costs of providing emergency services to your community. The Commission decided in May 2009 that any volunteer contributions remaining from fiscal years prior to FY2010 would be distributed to volunteer fire and rescue companies participating in the Commission's programs. Consequently, Neersville is only eligible for FY2010 funding, contingent on Neersville's re-entry into Loudoun's fire and rescue system.

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Three years have passed since your withdraw from the system. During that period, the system has moved forward on many fronts. We have taken steps to enhance the safety of our career and volunteer providers, we have developed basic training requirements, and we have established basic operational procedures for many types of incidents. Neersville has not been a part of those efforts and is now severely out of step with the rest of the system. As a consequence, the Commission needs assurances that Neersville is ready to rejoin the system prior to granting your request.

If you have any questions regarding this correspondence, please do not hesitate to contact me at [doug.rambo@loudoun.gov](mailto:doug.rambo@loudoun.gov) or at the address shown above.

Sincerely,



Douglas G. Rambo, Chairman  
Fire and Rescue Commission

Cc: Chief Joseph Pozzo, Department of Fire, Rescue, and Emergency  
Management  
Mr. John Sandy, Assistant County Administrator  
Ms. Linda Neri, Acting County Administrator  
Supervisor Stevens Miller, Chairman, Public Safety/Human  
Services Committee  
Supervisor James Burton, Chairman, Finance, Government  
Services, and Operations Committee  
Chairman Scott York, Loudoun County Board of Supervisors